

"It's About Kids" In The Library

December 2004

Media Services; FCPS

A Quarterly publication: September, December, and March

School Spotlight!

Chicka Chicka Boom Boom—By: Bill Martin
Chicka Chicka Boom Boom is my favorite book. I enjoy this book because of the colorful illustrations. I also like the fact that this book rhymes, because rhyming is a skill that you must master in order to be a great reader. My favorite part of the book is when all of the letters look to see who is coming and it is Black Eyed P. If you'd like to hear me sing this book, I would be glad to do so! Ms. Clifford, K/1



Paula Setser uses Deep Springs teachers for reading promotion posters.



Students at **Tates Creek Middle School** celebrated Teen Read Week by completing a Remarkable Reader Survey. Each day during the week two names were drawn from the box of surveys. The students whose names were drawn received a pencil and a bookmark from our Reading Specialist, Mrs. Lefevers, a paperback book from our librarian, Ms. Cartmell, and a \$5.00 gift certificate to the Book Fair from our PTSA. Congratulations to our Remarkable Readers – Connor B., Cody C., Kyle C., Kayla D., Edward I., Shanna W., Mary W., and Sabrina Z.!

Leestown Middle School held the first ever Reading Extravaganza this fall. It was modeled after **PLD's** Extravaganza. This first time in-house staff were the discussion guides. -- Better to start small and grow! The students and staff enjoyed the experience and several have asked when Leestown will do it again! Stella Goren, teacher and soon to be LMS certified and Robin Metcalf Library Media Specialist worked together to make the event a 'happening' time!



The **Winburn Middle School Library** celebrated Teen Read Week this year from October 18th through the 29th. This year's theme for TRW was "It's Alive @ Your Library" and focused on the horror genre. Ms. Damron is always vocal about how much she loves both Halloween and horror. A great excuse to do bloody book talks and discuss this grisly genre is something she waits for all year long! The library was decorated in an appropriately fiendish fashion featuring a display of horror novels and lots of creepy characters. A "Name that Fiend" contest and daily horror trivia got students exercising their research skills throughout both weeks and a treat bag drawing played to the sweet tooth of many. The entire celebration concluded with the "Monster Bash", an after-school scary movie party coordinated by the WMS Reading Committee with treats provided in part by the Winburn PTA. Students and staff were encouraged to attend in costume and many were scarily spectacular!



CATALOGING POINTERS

Let's talk about the Subject Tags. As you know Fayette County uses the **Sears List of Subject Headings** as the authority for Subject Headings.

All MARC records should contain at least one from the following tags:

600— Personal Name

650— Topical Headings

651— Geographic Names

Lets look at the 600 Tag—Personal Name.

This tag is to be used if the book or media is about a **person**.

The following indicators and subfields can be used with his tag.

Indicator 1 — 0-Forename only, 1-Surname, Forename.

Indicator 2 should always be 7-source specified in Subfield 2. sears.

Subfields

- a Personal Name (Surname, forename)
- c Title(s)
- d Dates (of birth — and death if deceased)
- v Form subdivision - genre
- x General subdivision
- y Chronological subdivision
- z Geographic subdivision
- 2 Source of heading or term

Here are some examples of 600 tags:

```
Subj:Pers 600 17 -a Clark, George Rogers,  
-d 1752-1818  
-x Biography.  
-2 sears
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Subj:Pers 600 07 -a Elizabeth II,  
-c Queen of Great Britain,  
-d 1926-  
-2 sears
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Resources for Use

United Streaming — If you have technical problems, we have a great phone support person from United Streaming. He has been very helpful. His name is William Goh. Here is his contact information.

William Goh

1-800-323-9084 ext 161

William_Goh@discovery.com

Teacher Resource Center —

Curriculum Dies—We have received a shipment of curriculum die cuts from Ellison and we have more on the way. To find out which die cuts we own, check our website for the list.

<http://teach.fcps.net/trt11/libtechserv/entratRCEquip.htm>

Social Studies Materials—We now have the Social Studies Curriculum Materials that were located in the Annex building at the IAK Support Services Main Office. If your teachers are looking for these materials, contact the TRC at 381-3888. We will be gradually putting them into Web/MAX.

New Science Materials— Our media collection now includes science models and teaching sets. To see what we now have, look in Web/MAX and check Show only Items acquired after 1 Jul 03. This will give you only our most recent acquisitions.

Need To DO

December

▼ **Spend all library funds allocated for this school year for audiovisuals by the end of the month.**

- ▼ Check in materials from students moving during the holidays.
- ▼ Start putting in writing, your needs assessment for next year. Include concerns identified in LMS annual report, i.e.. clerical staffing, age of collection, collaboration with teachers, etc.
- ▼ Consider doing student and teacher surveys to identify other needs for library media program. Locate surveys to use right after winter break.
- ▼ Concentrate on getting in book orders and AV orders. Make plans for "I love to read" day in February.
- ▼ If you haven't done much collaboration with a teacher yet, pick out one teacher and get started.

January

- ▼ Finalize book orders and AV orders. Enter or request to enter orders into MUNIS. Send order lists to Media Services.
- ▼ Attend to weeding - it is also a collection development tool.
- ▼ Alert the principal about equipment needs.
- ▼ Finalize all needs assessments for next year. Be prepared to convey this information to the consolidated planners/SBDM.
- ▼ Assign dollar figures to identified needs and get your budget request for next year ready to submit to the budget committee.
- ▼ Check current budgets and encumber balances to assure funds will not be lost..
- ▼ Communicate plans for "I love to read day" in February.
- ▼ Plan to attend Kentucky Teaching and Learning Conference.
- ▼ Plan to attend UK McConnell Literature Conference in February.

February

- ▼ Celebrate "I love to read" day.
- ▼ Attend UK McConnell Literature Conference in February.
- ▼ Attend Kentucky Teaching and Learning Conference.
- ▼ Finalize all ordering for media center and submit orders into MUNIS.
- ▼ Make plans to celebrate National Library Week in April.



December

17th - **Flexible Records Conference Day**

20th - **Flexible Professional Development Day**

January

10th - **Elementary Librarians as Collaborative Educational Partners**; 3:30-5:00 - TCHS - "The Book Mark Cafe" in the library. Park closer to the elementary or middle school and walk up.

17th - **MLK Birthday Holiday**

February

2nd - **Job Shadow Day** - anyone want to be an LMS?

7th - **High School Librarians as Collaborative Educational Partners**; 4:00-5:30 - Lafayette High School

16th - **Middle School Librarians as Collaborative Educational Partners**; 4:30-6:00 - Edythe J. Hayes

18-19 - **UK McConnell Literature Conference** at the Radisson in Lexington. Featured speakers: Walter Dean Myers (Monster, Shooter, and numerous other books for both children and young adults) and Bryan Collier (Uptown - 2001 Coretta Scott King winner and illustrator of several other picture books, including Freedom River and Martin's Big Words -2002 Caldecott honor and CSK honor).

21st - **Presidents' Day Holiday**



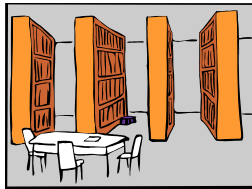
Quotes for the Quarter

Peruse the following
SCHOOL LIBRARY IMPACT STUDIES
in pdf or power point format



<http://www.lrs.org/impact.asp>

- Analyzing Relationships Between School Libraries and Academic Achievement
- Powering Achievement: How School Librarians Impact Academic Achievement
- Scientifically-Based Research on the Impact of School Libraries on Academic Achievement
- 5 Roles for Empowering School Librarians



Follett Tips

Q. I have a large number of catalog entries with missing price information in the copy info. Is there a way to globally change the missing price field to a set, minimum price?

A. You can't globally change it, but you can tell the program to charge a certain price when a price is not entered. Open System Setup > Setup > Circulation, Policies tab. In the bottom half of the window all of your circ types will be listed. Highlight each one, then click the Edit button. In the Fine Limit box, type in the price you will charge for that circ type if there is no price listed. Click Save. Next click the Fines tab and make sure there is a check mark on Use Fine Limit.... Click Save.

Q. Do you NEED HELP with using STI and Follett Patron Conversion Utility to update patrons and patron information in January?

A. See Media Services Website > Follett > Patron Maintenance <http://teach.fcps.net/trt11/libtechserv/FollettPatron.htm>

or contact Barby for a 'quick-do'.

Courier Additions

1. KET series masters listed BY LEVEL and CURRICULUM AREA. Media Services can be duplicate for you.
2. Folder from Thorndike Press promoting published resources. These should be ordered from bid vendors whenever possible and **not** directly from Thorndike Press.
3. Hard copy of the suggested Collection Development Policy. Request from Barby a file copy. Also request the recent recommendations of the Policies and Procedures Committee for use of this document.

