



Classes for the Summer, 2002

Register by email: mdimasci@fayette.k12.ky.us

Suggest a class: jjones@fayette.k12.ky.us

June	Class	Presenter
Monday, June 10 -- 9:00-12:00 (3 hrs. PD credit)	Creating A Classroom Web Page -- This hands-on workshop for beginners will take you through the process of designing and creating a classroom web page ready to post to your school's web server. A great way to communicate with students and parents: use MS FrontPage to create a classroom web page that brings the school and home together in a learning environment.	Maggie Wilson 
Thursday, June 13 -- 10:00-11:30 (1.5 hrs. PD credit)	Introduction to Microsoft Publisher2000 -- Learn the art of desktop publishing! Create a newsletter in Publisher2000 using graphics from the clipart gallery.	Mark DiMascio 
Tuesday, June 25 -- 1:00-2:30 (1.5 hrs. PD credit)	Managing the Email Avalanche! -- Are you getting too much email? There are tools built into Outlook that help you sort, store, and prioritize your email, so your Inbox doesn't get clogged, and you don't miss that important note from a parent! Included in this session will also be hints on how to improve your outgoing email's effectiveness as well. [This is an intermediate Microsoft Outlook Class - not for beginners.]	Mark DiMascio 
Wednesday, June 26 -- 8:30-11:30 (3 hrs. PD credit)	Graphic Design in the Classroom -- Technology provides powerful tools for art and graphic design. This class will cover the basics of Macromedia Fireworks. We will also cover projects that can be used in the classroom. It is strongly recommended that participants have experience with Fireworks or other similar products (Adobe Photoshop, Corel Draw, etc.)	Mike Johnson  Adam Brewer 
Wednesday, June 26 -- 1:00-2:30 (1.5 hrs. PD credit)	Introduction to Microsoft Outlook -- An introduction to the FCPS email system. Learn how to compose, answer, forward, and send a message with an attachment. Other instructions include a complete explanation of address books and how they work.	Mark DiMascio 
Thursday, June 27 -- 10:00-11:30 (1.5 hrs. PD credit)	Introduction to Microsoft Access -- Topics covered are: Building a database, structuring queries, connecting tables, designing forms and reports.	Mark DiMascio 
Thursday, June 27 -- 1:00-2:30 (1.5 hrs. PD credit)	Video Conferencing Across a Network and Beyond -- With inexpensive tools and a network connection, your students can talk face-to-face with students across town, or across the country! We'll set up simple video conferences and connect you with resources to help structure such events right in your classroom. We'll also examine how to stream live video to the Internet.	Jeffrey L. Jones 
July	Class	Presenter
Monday, July 8 -- 8:30-11:30 (3 hrs. PD credit)	Classroom Projects Using Macromedia Flash -- Macromedia Flash has become a standard for multimedia projects. This course will look at some sample ideas for projects that students can create, and work through ways to produce them using Flash.	Mike Johnson  Adam Brewer 
Monday, July 8 -- 12:30-3:30 (3 hrs. PD credit)	PowerPoint Jeopardy Games for Classroom Learning and Fun -- In this make-and-take session, you will learn how to customize a ready-made PowerPoint template and use it for a variety of instructional purposes. This is a must for every teacher who is looking for fun and new ways to do reviews. If you can click, highlight, and change fonts like you do in Microsoft Word, then you will have no problem at all working in this class. Bring content questions in five categories - you'll go home with your first activity of the school year!	Barbara Barr 
Tuesday, July 9 -- 9:00-12:00 (3 hrs. PD credit)	Music and Sound in the Digital Domain -- Getting music and speech into your computer requires little effort, with tools you can download or are embedded in Office or Windows. We'll show how to record text, CDs, and other media, into your computer for editing and use elsewhere. We'll also discuss when it's legal to do what ("Fair Use" and copyright).	Jeffrey L. Jones 
Tuesday, July 9 -- 1:00-4:00 (3 hrs. PD credit)	Creating A Classroom Web Page -- This hands-on workshop for beginners will take you through the process of designing and creating a classroom web page ready to post to your school's web server. A great way to communicate with students and parents: use MS FrontPage to create a classroom web page that brings the school and home together in a learning environment.	Maggie Wilson 
Thursday, July 11 -- 8:30-11:30 (3 hrs. PD credit)	Using Web Pages for Student Writing -- Ever wonder how that marvelous FCPS Olympics site works? Its authors will explain how to use a database and the Active Server Page interface to allow students to create, edit, and submit for web display their own writing on line. Techniques for constructing and formatting the site and its contents will be examined. <i>This is not a beginning Web class - prior experience with FrontPage is required.</i>	Mike Johnson  Adam Brewer 
Thursday, July 11 -- 1:00-3:30 (2.5 hrs. PD credit)	Intro to Microsoft Word2000 -- <i>Beginning:</i> Entering/editing text; selecting, then formatting text; cutting, copying and pasting text using the clipboard; save vs. save-as; retrieving a saved file; creating a new file; printing and print preview.	Mark DiMascio 
Monday, July 15 -- 9:00-12:00 (3 hrs. PD credit)	Video Production using Pinnacle Systems Studio Products -- Pinnacle Systems provides an easy computer video-editing environment for digitizing, editing, recording, duping to tape, saving to web-postable file, even broadcasting video in your school! This hands-on workshop will give you an introduction to this package - if you wish, you can bring your own video for capture and editing. <i>Curricular/classroom applications will be examined. Both DC10+ and the all-digital StudioDV will be used.</i>	Jeffrey Jones 
Monday, July 15 -- 1:00-2:30 (1.5 hrs. PD credit)	Using Digital Cameras with Microsoft Image Composer -- We will create pictures using digital cameras, then use Image Composer to do basic editing and reformatting of the pictures for use in Word/Publisher documents, or for posting on the Web.	Mark DiMascio 
Tuesday, July 16-- 1:00-4:00 (3 hrs. PD credit)	Multimedia in PowerPoint and the Web -- We'll examine how to use music, video, and animation in multimedia PowerPoint presentations, and for delivery through your teacher or school website. We will use the following software: Paint Shop Pro, Hyperstudio Morph, RealProducer, MusicMatch, and the Microsoft family of Office products.	Jeffrey L. Jones 
Thursday, July 18 -- 10:00-12:00 (2 hrs. PD credit)	Microsoft Excel2000 -- <i>Beginning and intermediate.</i> Topics covered are: entering data, functions and formulas; editing information in cells; tips to selecting multiple cells in formulas; setting margins, printing gridlines and graphing data. In addition: organizing and enhancing workbooks with cell notes, text boxes; graphing data from worksheet; using Excel 2000 as a database; using an Excel 2000 database to perform mail merges.	Mark DiMascio 
Monday, July 22 -- 10:00-11:30 (1.5 hrs. PD credit)	Intermediate Microsoft Word2000 -- <i>For Intermediate</i> - topics covered are: using headers and footers; creating templates; using indents, setting tabs, adding bullets and numbering; using page breaks and "right-click" tips.	Mark DiMascio 
Monday, July 22 -- 1:00-3:30 (2.5 hrs. PD credit)	Inspiration in the Classroom -- Inspiration is a versatile piece of software that allows the student and teacher to brainstorm, map concepts, plan for multimedia presentations, map ideas, and webbing. It can be used in any content area. It is especially beneficial during the writing process. Students and teachers are able to go through the entire writing process without having to write anything by hand on paper. Come learn how to brainstorm, outline, export, and publish in Word. We will also discover how to access ready-made templates and how to create your own templates for students to use when school starts. All levels of experience with Inspiration and teaching assignments are welcome!	Paula Whitmer 
August	Class	Presenter
Tuesday, August 13 -- 12:30-2:30 (2 hrs. PD credit)	New Teachers Technology Training: Tips For Surviving the First Two Weeks of School -- New teachers are encouraged to attend this session, which will include how to use the SSTS attendance program and grade book, how to use email and webmail, how to navigate the FCPS web site, and where to locate technology assistance and resources. Also included will be an overview of what the FCPS Technology Department has to offer you.	Greg Drake 
Tuesday, August 13 -- 3:00-5:00 (2 hrs. PD credit)	New Teachers Technology Training: Tips For Surviving the First Two Weeks of School -- New teachers are encouraged to attend this session, which will include how to use the SSTS attendance program and grade book, how to use email and webmail, how to navigate the FCPS web site, and where to locate technology assistance and resources. Also included will be an overview of what the FCPS Technology Department has to offer you.	Greg Drake 